AUDIT AND GOVERNANCE COMMITTEE

Date: Wednesday 24 September 2014
Time: 5.30 pm
Venue: Rennes Room, Civic Centre, Paris Street, Exeter

Members are invited to attend the above meeting to consider the items of business.

If you have an enquiry regarding any items on this agenda, please contact Sharon Sissons, Democratic Services Officer (Committees) on 01392 265115 or email sharon.sissons@exeter.gov.uk

Entry to the Civic Centre can be gained through the Customer Services Centre, Paris Street.

Membership -
Councillors Sheldon (Chair), Baldwin (Deputy Chair), Bowkett, Brock, Donovan, Henson, Laws, Lyons, Morris, Raybould and Williams

Agenda

Part I: Items suggested for discussion with the press and public present

1   **Apologies**

     To receive apologies for absence from Committee Members.

2   **Minutes**

     To sign the Minutes of the meeting held on 25 June 2014.

3   **Declarations of Interest**

     Councillors are reminded of the need to declare any disclosable pecuniary interest that relate to business on the agenda and which have not already been included in the register of interests, before any discussion takes place on the item. Unless the interest is sensitive, you must also disclose the nature of the interest. In accordance with the Council's Code of Conduct, you must then leave the room and must not participate in any discussion of the item. Councillors requiring clarification should seek the advice of the Monitoring Officer prior to the day of the meeting.

4   **Local Government (Access to Information) Act 1985 - Exclusion of Press and Public**

     RESOLVED that, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for consideration of Appendix A of Item 13 on the grounds that it involves the likely disclosure of exempt information as

defined in Paragraph 3 of Part I, Schedule 12A of the Act.

5   **Council Tax Student Exemption Classification Update**

Laura Fricker, Housing Benefits Manager and Kevin Hughes, Service improvement Lead (Local Taxation) will attend the meeting to provide further detail of the City Council's Council Tax student exemption classification.

6   **Audit and Governance Committee Update**

To consider the report of the Council's Auditors Grant Thornton.

7   **Report to those Charged with Governance (ISA 260) 2013/14 - Audit Findings for Exeter City Council**

To consider the report of the Council's Auditor's Grant Thornton.

8   **Grant Certification Work Plan for Exeter City Council**

To consider the report of the Council's Auditors Grant Thornton.

9   **Final Statement of Accounts 2013/14**

To consider the report of the Assistant Director Finance.

10   **Management Representation Letter to the External Auditor in respect of the 2013/14 Statement of Accounts - (To follow)**

To consider the report of the Assistant Director Finance.

11   **Internal Audit Progress Report**

To consider the report of the Audit Managers.

12   **Review of Corporate Governance Risk Register**

To consider the report of the Corporate Manager Policy, Communications and Community Engagement.

Part II: Items for consideration with the Press and Public Excluded

13   **Review of Corporate Governance Risk Register (Appendix A)**

To consider the report of the Corporate Manager Policy, Communications and Community Engagement.

Date of Next Meeting

The next **Audit and Governance Committee** will be held on Wednesday 3 December 2014 at 5.30pm

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